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## FLAXMILL SCHOOLS NET BOOK ICT Code Of Practice Student User Contract 2015

### **PLEASE READ BEFORE SIGNING**

#### **Students Responsibilities**

- Adhere to the ICT policy
- Return the device in the original condition it was issued.
- Maintain the privacy and confidentiality of others
- Observe intellectual and copyright laws, acknowledge author/source.
- Comply with directions from teachers regarding the use of this device in lessons
- Net Books are to be kept clean and free from graffiti and stickers
- It is the student's responsibility to charge their Net Books. At the end of each day students need to dock their Net Book into the charging trolley.
- Students are not to remove any identification labels, barcodes from their Net Book
- The software loaded on the Net Books is licensed to the school. Students are not permitted to copy, transfer or delete software.

#### **The user must protect systems, information and accounts by:**

- Reporting any breach of network security to the appropriate technical personnel or classroom teacher.

#### **Unacceptable conduct by the user which could result in a breach of security or privacy includes:**

- Disclosing your username and password details to another person
- Gaining unauthorized access to any systems by any means
- Downloading, installing or using unauthorized software programs
- Downloading music/photos/videos from other devices – mp3, mp4, mobile phones, USBs, memory cards

## BREACHES OF THESE CONDITIONS OF USE

- Possible consequences range from loss or restriction of access to ICT resources.

***This consent form must be signed and returned prior to students being granted access to a Net Book. Parents/Caregiver are encouraged to review and discuss the contents with their child.***

***By signing this Consent form, both parents/caregivers and students are agreeing to the terms of access and they will be responsible in the event of any breach and that appropriate disciplinary steps may result.***

## User Acceptance

### Student

I, the student named below hereby agree to comply with all requirements as set out in the ICT Policy and Net Book ICT Code of Practice Student User Contract.

Name \_\_\_\_\_ Class No. \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Net Book \_\_\_\_\_ Barcode \_\_\_\_\_ S/N \_\_\_\_\_

### Parent/Caregiver Consent

As the parent/caregiver of the student named above, I grant permission for the student named to access the various information and communication technology resources (including email and the internet).

I understand that access is granted to students subject to the restrictions contained in the ICT Policy and Net Book ICT Code of Practice Student User Contract and that if breached, appropriate consequences may follow.

Parent/Caregiver Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

