



FLAXMILL SCHOOLS ICT POLICY

Introduction

The use of Information and Communication Technology is an integral part of the National Curriculum and is a key skill for everyday life. Computers, digital and video cameras and tape recorders can be used to acquire, organize, store, manipulate, interpret, communicate and present information. As such Flaxmill Schools recognizes that its pupils are entitled to quality hardware and software and a structured and progressive approach to the learning of the skills needed to enable them to use it effectively.

The purpose of this ICT policy is to state how the school intends to make this provision.

Rationale

The school believes that ICT

- Gives students immediate access to a rich source of materials
- Can present information in new ways with help students understand, assimilate and use it more readily
- Can motivate and enthuse students
- Can help students focus and concentrate
- Offers potential for effective group working
- Has the flexibility to meet the individual needs and abilities of each student

Aims

The school's aims are to

- Provide a relevant, challenging and enjoyable curriculum for ICT for all students
- Meet the requirements of the National Curriculum Programmes of Study for ICT
- Use ICT as a tool to enhance learning throughout the curriculum
- To respond to new developments in technology

Organisation

The school believes that progress in ICT is promoted through regular access and use of technology relevant to a task

- For Years 3 to 7 student's predominant mode of working in ICT is as an individual using a Net Book in the classroom setting.
- Preschool – Year 2 student's predominant mode of working in ICT is as a class groups in the computer suite.
- Children also work in small groups and individually at other times.
- New skills will be introduced to a group of students
- Practice of skills will occur discretely while using ICT to support work across the curriculum
- All students will be given an equal opportunity to use these facilities
- The whole school community will be expected to treat all technological equipment with care at all times
- All students must follow the teacher's instructions as to how to use the equipment appropriately.
- Students will be responsible for good behavior on the school computer network
- All internet-browsing, sending and receiving emails will be done under staff supervision
- Students will be made aware of copyright rules
- The Internet, Intranet and e-mail facilities are not to be used for any illegal or inappropriate use and messages and web pages (facebook etc) must not contain content that may be considered offensive or disruptive, but provide a means of communication between students and staff and the community.
- All year 3 to 7 students and a Parent/Caregiver will be required to fill in an ICT Code Of Practice and Student User Contract.

